

**WENHAM HOUSING AUTHORITY  
LARCH LANE  
MINUTES  
March 10, 2026  
3:00 PM**

**Roll Call**

The meeting was called to order at 3:03 PM by Chairperson, Martha Carr. The other members present were, John Bucco, Elizabeth Craig-McCormack, Sharon Ivey, and Tony DiStefano. Also present, Paula Mountain, Executive Director, and tenants Patrick Cogan, Cecille Mazzella, Martha Verrington and Cheryl Ambrogio (arriving @3:20).

**Reading of Minutes**

- February 10, 2026 Regular Minutes

A motion was made by T. DiStefano second by E. Craig-McCormack and unanimously approved to accept the February 10, 2026 minutes as presented.

**Bills & Communications**

- Financials Jan & Feb 2026
- Check Disbursements for March 2026
- Debit Card Disbursements February 2026
- Payroll from February 2026
- Credit Adjustments – None

A motion was made by J. Bucco second by T. DiStefano and unanimously approved to accept the Bills and Communications as presented.

**Executive Director Report and Communications**

- 1 Vacancy – 2<sup>nd</sup> floor
  
- A shout out to maintenance on the snow removal for the 2 foot snow storm and the Nor'easter. Casey and Tom did an excellent job. Particular acknowledgment to Casey as he had only been with us one week before the first storm. T. DiStefano pointed out the need to pay particular attention to the clearing of the fire hydrants in the future.
  
- The board was informed that the FY 2026 Budget has been approved by EOHLC
  
- The WHA new website is live at [wenhamhousingauthority.org](http://wenhamhousingauthority.org)

A motion was made by J. Bucco second by T. DiStefano and unanimously approved to accept the Executive Director Report and Communications as presented.

## **New Business**

- Board vote on closeout documents for 86 Larch Kitchen Rehab Project FISH 327066
  1. Certificate of Substantial Completion

A motion was made by T. DiStefano second by E. Craig-McCormack and unanimously approved to accept the Certificate of Substantial Completion for FISH Project 327066

2. Certificate of Final Completion

A motion was made by T. DiStefano second by S. Ivey and unanimously approved to accept the Certificate of Final Completion for FISH Project 327066

## **Old Business**

**Public Input** – None

## **Adjournment**

The meeting adjourned at 3:25 PM upon a motion by J. Bucco second by T. DiStefano and unanimous approval.

The next meeting will be held on Tuesday, April 14, 2026 @ 3:00PM