

**WENHAM HOUSING AUTHORITY
LARCH LANE
MINUTES
May 10, 2022
4:00 PM**

New Meeting

Tue, May 10, 2022 4:00 PM - 5:30 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

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Access Code: 495-080-397

Roll Call

The Meeting was called to order at 4:00 PM Chairperson, Suzanne Thomas. Other member(s) present on the calls were and Susan Herrick, Trudy Reid, Elizabeth Craig-McCormack and Marty Carr arriving at 4:22 PM. Also, present, Paula Mountain, Executive Director, and tenants Tracy Metzger, Diane Osborne and Cheryl Ambrogio

Reading of Minutes

- April 12, 2022, Regular Session

A motion was made by S. Herrick second by E. Craig-McCormack and unanimously approved to accept the meeting minutes as presented.

Bills & Communications

- Check Disbursements for April 2022
- Debit Card Disbursements March 2022
- Payroll from March 2022
- Financials for March 2022
- Credit Adjustments requested – NONE

A motion was made by S. Herrick, second by E. Craig-McCormack and unanimously approved to accept the Bills and Communications as presented.

Executive Director Report and Communications

- Vacant Units
 - Unit 41
 - Unit 43
 - Unit 20 will be vacating by the end of May
- Executive Director's contract has been received back by DHCD and approved

- The board was given a copy of Attorney Joseph Evans letter to Paxor Construction
- Ron Martineau submitted his letter of retirement effective 4/29/2022
- There was a water line leak at 86 Larch Lane which the town notified the housing authority of. It has been rectified.
- ADA Bathroom Rehab project is progressing at 85 Larch.

A motion was made by S. Herrick second by T. Reid and unanimously approved to accept the Executive Director's Report and Communication.

New Business

Old Business

Adjournment

The meeting adjourned at 4:31PM upon a motion by E. Craig-McCormack and second by T. Reid

The next meeting will be held **remotely** on Tuesday, June 14, 2022 @ 4:00 PM