

**WENHAM HOUSING AUTHORITY
LARCH LANE
MINUTES
March 9, 2021
4:00 PM**

Tue, Mar 9, 2021 4:00 PM - 5:00 PM (EST)

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Meeting ID: 159 556 621

Roll Call

The Meeting was called to order at 4:06 PM by Chairperson, Bruce Blanchard. Other member(s) present on the call were Susan Herrick, Suzanne Thomas, Elizabeth Craig McCormack and Marty Carr who arrived at 4:12 P. Also, present, Paula Mountain, Executive Director, and tenant Tracy Metzger.

Reading of Minutes

- February 9, 2021 Regular Session

A motion was made by S. Thomas second by S. Herrick and unanimously approved to accept the meeting minutes as presented.

Bills & Communications

- Check Disbursements for March 2021
- Debit Card Disbursements February2021
- Payroll from March 2021
- Credit Adjustments requested - NONE
- Financials for January/February 2021
- Maintenance 2 hr overtime hazard pay will be discontinued as they have had the vaccine
- Garden applications have gone out and must be returned by March 19th, 2021
- Work orders will be coming off of deferral as all staff have been vaccinated.
- Unit inspections will resume April 2021

A motion was made by E. Craig-McCormack, second by S. Thomas and unanimously approved to accept the Bills and Communications as presented.

Executive Director Report and Communications

- Vacant Units
 - Unit 23 will be vacant at the end of March. Applicant screening has begun.
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- Unit 1 will be vacating by April 10, 2021.
- The board was updated on elderly and the COVID19 vaccine. Approximately 54 residents plus all staff have been vaccinated, 7 residents will not be getting vaccinated, 23 residents are unknown.
- Update on energy contract with Proton Energy Group that was which was signed 12/2018 the housing authority has saved \$25,000 in 2019 and \$21,250 in 2020. This is a 5 yr contract.
- Q&A on Town Appointed Tenant Board Member enacted into law on January 14, 2021.
- Bruce Blanchard and the Executive Director met with the Wenham Affordable Housing Trust on March 4th, 2021. We spent approximately 1 hours answering the WHAT questions and highlighting who and what the Wenham Housing Authority does.

New Business

Old Business

Adjournment

The meeting adjourned at 4:57 PM upon a motion by E. Craig-McCormack and second by S. Thomas

The next meeting will be held Tuesday, April 13, 2021 @ 4:00 PM